

**FORM A**

**REQUEST FOR ACCESS TO RECORD OF PUBLIC BODY**

(Section 18 (1) of the Promotion of Access to Information Act, 2000

(Act No. 2 of 2000)

**[Regulation 2]**

<b>FOR DEPARTMENTAL USE</b>	
	Reference number: _____
Request received by: _____ (state rank, name and surname of information officer/deputy information officer) on _____ (date) at _____ (place).	
Request fee (if any):	R.....
Deposit fee (if any):	R.....
Access fee:	R.....
	_____ SIGNATURE OF INFORMATION OFFICER/DEPUTY INFORMATION OFFICER

**A. Particulars of public body**

**The Information Officer: Department of Environmental Affairs**

**Ms Phumzile Sabeka**

**Email: [PSabeka@environment.gov.za](mailto:PSabeka@environment.gov.za)**

**Cc: [IDaly@environment.gov.za](mailto:IDaly@environment.gov.za)**

**B. Particulars of person requesting access to the record**

- |   |
|---|
| <p>(a) <i>The particulars of the person who requests access to the record must be recorded below.</i></p> <p>(b) <i>Furnish an address and/or fax number in the Republic to which information must be sent</i></p> <p>(c) <i>Proof of the capacity in which the request is made, if applicable, must be attached.</i></p> |
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**Michele Pickover, Director EMS Foundation (Reg number:**

**IT22294/2014(G))**

**PO Box 3018 Honeydew 2040**

**Telephone number: 082 253 2124**

**E-Mail: [michele@emsfoundation.org.za](mailto:michele@emsfoundation.org.za)**

Capacity in which request is made, when made on behalf of another person:

**C. ~~Particulars of person on whose behalf request is made~~**

*This section must be completed ONLY if a request for information is made on behalf of another person.*

Full names and surname: \_\_\_\_\_

Identity number: \_\_\_\_\_

**D. Particulars of record**

- (a) Provide full particulars of the record to which access is requested, including the reference number if that is known to you, to enable the record to be located.*
- (b) If the provided space is inadequate please continue on a separate folio and attach it to this form. **The requester must sign all the additional folios.***

1. The total weight of the national ivory stockpile held by South Africa National Parks (SANParks) and other national and provincial governmental and parastatal bodies in South Africa. Include entities that hold stockpiles.
2. The total number of ivory pieces held by all entities in point 1.
3. The total number of private ivory stockpiles, total weight and total number of ivory pieces (raw and worked).
4. The weight above divided between:
  - 4.1 Management Ivory which include (culling, Damage causing animals, natural mortality, donations)
  - 4.2 Confiscations (Ivory from criminal activities).
5. The total weight of the national rhino horn stockpile held by South Africa National Parks (SANParks) and other national and provincial governmental and parastatal bodies in South Africa. Include entities that hold stockpiles.
6. The total number of rhino horns held by all entities in point 1.
7. The total number of private rhino horn stockpiles, total weight and total number of horns.
8. The weight above divided between:
  - 4.3 Management Rhino Horn which include natural mortalities, etc.
  - 4.4 Confiscations (Horn from criminal activities).
9. The number of permits issued in 2018 for lion bone export.
10. The number of lion skeletons exported in 2018.
11. Re (9) and (10) above, if no permits were issued in 2018, provide reasons.
12. Number of lion bone breeders and traders registered with DEA.
13. Vetting and registration process employed by DEA of lion bone breeders and traders.

**E. Fees**

- (a) A request for access to a record, other than a record containing personal information about yourself, will be processed only after a request fee has been paid.
- (b) You will be notified of the amount required to be paid as the request fee.
- (c) The **fee payable for access** to a record depends on the form in which access is required and the reasonable time required to search for and prepare a record.
- (d) If you qualify for exemption of the payment of any fee, please state the reason for exemption.

Reason for exemption from payment of fees:

**F. Form of access to record**

<p><i>If you are prevented by a disability to read, view or listen to the record in the form of access provided for in 1 to 4 hereunder, state your disability and indicate in which form the record is required.</i></p>			
Disability: _____ _____		Form in which record is required: _____ _____	
<p>Mark the appropriate box with an "X".</p> <p>NOTES:</p> <ul style="list-style-type: none"> <li>(a) Your indication as to the required form of access depends on the form in which the record is available.</li> <li>(b) Access in the form requested may be refused in certain circumstances. In such a case you will be informed if access will be granted in another form.</li> <li>(c) The fee payable for access to the record, if any, will be determined partly by the form in which access is requested.</li> </ul>			
<p><b>1. If the record is in printed form:</b></p>			
<b>X</b>	Copy of record*		Inspection of record
<p><b>2. If record consists of visual images:</b>                  (this includes photographs, slides, video recordings, computer-generated images, sketches, etc).</p>			
	view the images	<b>x</b>	copy of the images* transcription of the images*
<p><b>3. If record consists of recorded words or information which can be reproduced in sound:</b></p>			
	Listen to the soundtrack (audio cassette)	<b>x</b>	transcription of soundtrack* (written or printed document)

<b>4. If record is held on computer or in an electronic or machine – readable form:</b>					
	Printed copy of record*		Printed copy derived from the record*	<input checked="" type="checkbox"/>	copy in computer readable form* ( <del>stiffy</del> or compact disc)
* If you requested a copy or transcription of a record (above), do you wish the copy or transcription to be posted to you? <b>A postal fee is payable.</b>				YES <input checked="" type="checkbox"/>	NO
<i>Note that if the record is not available in the language you prefer, access may be granted in the language in which the record is available.</i>					
In which language would you prefer the record? <b>English</b>					

**G. Notice of decision regarding request for access**

You will be notified in writing whether your request has been approved/denied. If you wish to be informed thereof in another manner, please specify the manner and provide the necessary particulars to enable compliance with your request.

How would you prefer to be informed of the decision regarding your request for access to the record?

**Via email. Email address: michele@emsfoundation.org.za**

**Signed at HERMANUS this 29<sup>th</sup> day of MAY 2019.**




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SIGNATURE OF REQUESTER